

## 4.1 Threshold Requirements for all Applicants

Proposals must be received by the CALFED office no later than 3:00p.m. on May 12, 1999. Proposals received after this date and time will be returned unopened. Submit one original, 10 complete hard copies, and one electronic copy of text and tables on a 3.5 disk in Word or Wordperfect version 6.1 or higher to (email a copy?):

CALFED Bay-Delta Program Office,  
1416 Ninth Street, Suite 1155  
Sacramento CA, 95814

One proposal separate of the 10 copies should be clearly marked as the original and contain original signatures for the forms.

**All proposals must meet the threshold requirements identified on the Threshold Checklist or proposals will be returned as nonresponsive. These items are further described below. These threshold requirements should be budgeted into each proposal, as necessary.**

**PSP Cover Sheet.** The Cover Sheet provides key information for input into the CALFED database. The Cover Sheet must be filled out completely and signed.

**Consistent with ERP and Strategic Plan Objectives.** All proposals must be consistent with the CALFED ERP objectives and the Strategic Plan for Ecosystem Restoration. The ERP is a long-term ecosystem restoration program plan that will be implemented in phases over several decades. A copy of the ERP is contained as an Appendix to the Draft Programmatic EIS/EIR. Copies of the ERP and Strategic Plan for Ecosystem Restoration may be obtained by contacting the CALFED Bay-Delta Program at (916) 657-2666, or by visiting the CALFED website at: <http://calfed.ca.gov>. Proposals must specify the ERP strategic objective and target(s) that the project addresses. Proposals must include specific page references from the June 1999 version of ERP Volumes I and II and be recorded on the PSP Cover Sheet.

**Notification of Local Government and Public Involvement.** Notification and coordination with local entities is important to the success of any proposal. Applicants must provide a copy of the proposal to the local land use entity(ies) with jurisdiction over land use for that project. For example, projects which are located within an incorporated city must notify the city planning department. Projects which are not within any city limits must notify the county planning department. Any project within jurisdiction of the Delta Protection Commission or the Bay Conservation and Development Commission must provide a copy of the proposal to these entities (see addresses below).

A copy of submittal letter(s) that indicate the entities that have received a copy of the proposal must be included with the proposal. The intent of this requirement is to provide advance notification to the appropriate local entity(ies) regarding potential actions that could occur within its jurisdiction. Failure to provide a copy of the submittal letter(s) will result in disqualification of the proposal. Projects that do not include any physical action on the ground (e.g. research

conducted solely in a laboratory) are not subject to this requirement.

Delta Protection Commission  
14215 River Road  
P.O. Box 530  
Walnut Grove, California 95690  
(916) 776-2290

Bay Conservation and Development Commission  
30 Van Ness Avenue, Room 2011  
San Francisco, California 94102  
(415) 557-3686

**Environmental Compliance and Land Use Checklists.** Environmental Compliance and Land Use Checklists are included in Section XX to assist applicants in determining environmental compliance needs and to provide accurate land use information. These checklists must be completed or the proposal will be considered nonresponsive.

**Permission for Access.** Proposals that involve physical actions (need to define) on private or public lands must provide satisfactory evidence that the landowner is a willing participant in the action. Projects proposed on private property or which require access of private property owned by someone other than the applicant must include written permission from the property owner. Research or monitoring projects conducted in the field for which specific locations have not been identified will be required to provide access needs and permission for access within 30 days of notification of approval. Failure to include written permission from the property owner will result in disqualification of the proposal.

**Compliance with Standard Terms and Conditions.** Applicants must comply with either State or Federal standard terms for grant agreements and cooperative agreements. Attachment D includes standard terms for projects funded by the State of California through the Resources Agency. Applicants should reference Table D-1 to determine what forms are required for their type of project. Attachment E includes standard forms for projects funded by the United States through the Department of Interior. Terms and conditions may vary depending on the type of applicant and the type of project. Contract administration may be performed by CALFED, a CALFED member agency, or the National Fish and Wildlife Foundation (NFWF), depending on the type of applicant and type of project. Because the source of funds for successful proposals has not been determined, all applicants must submit both State and Federal forms.

The following forms must be included in the proposal or the proposal will be considered nonresponsive:

State forms

1...

Federal forms

1...

## 4.2 Threshold Checklist

The following checklist describes the threshold requirements of this solicitation package. If the application does not meet the following requirements, the proposal will be deemed nonresponsive and will be returned to the applicant. All checklists must be filled out.

- ☐ The standard cover sheet (Section 4.5) been completed, attached to the front of the proposal, and signed.
- ☐ A copy of local notification letter(s) are included.
- ☐ The Environmental Compliance Checklist is completed.
- ☐ The Land Use Checklist is completed.
- ☐ Required state and federal contract forms are signed (list the forms).